

## Transition Year Students Policy

Kill National School is happy to consider transition year students for work experience. We believe it to be mutually beneficial to the student and to our school when the programme is successful. The school will facilitate a maximum of four students per term.

We consider the following vital to the success of the programme.

- Application is open to students who have a genuine interest in becoming Primary School Teachers.
- All duties pertaining to the placement must be sanctioned by the school Principal.
- Only written applications will be accepted.
- A certificate of insurance must be forwarded by successful candidates prior to commencement of work experience.
- Performance of duties must be under the direction of the class teacher and/or school Principal.
- Punctuality - please be in school by 9.10 am each morning. If you are unable to attend please inform the school in good time by ringing 877592.
- Lunch break is from 1.00 - 1.30. You are requested to leave the school premises for this period of time.
- Transition year students do not do yard duty.
- Transition year students must avoid situations where they may be alone with a child for any period of time. You may not accompany an individual child to the toilet.
- Photographs of students may not be used for student projects.
- A student cannot be involved in disciplining a child under any circumstances.
- Students are requested to keep "a professional distance" with the children - no hugging, kissing, children sitting on student's laps etc.